

El Centro

101 State Street | Reno, Nevada 89501

Phone: (775) 337-9155 x 104

Fax: (775) 980-2332



SCREENING CRITERIA

The following procedures will be used to screen prospective residents for El Centro:

- a. Verification of income eligibility
- b. History of being a good resident, including previous eviction record
- c. Demonstration of ability to pay rent on time
- d. Habits conducive to the safety and well-being of the community and the residents

It is our policy that the application form, interviews with former landlords, credit check, eviction check, background check, plus other interviews and verifications may be used to apply the above criteria.

FAIR HOUSING AND EQUAL OPPORTUNITY LAWS

El Centro will comply with all Federal, State and Local Fair Housing and Civil Rights Laws, and with HUD equal opportunity requirements. There will be no discrimination because of race, creed, color, religion, sex, age, disability, national origin, ancestry, sexual orientation, gender identity or expression, or familial status.

ELIGIBILITY REQUIREMENTS

Listed below are the eligibility requirements to qualifying for residency in this community.

- Must meet income limits.
- Must conform to occupancy standards.
- Demonstrate satisfactory rental history.

INCOME LIMITS

Maximum income limits are those in effect at the time of application as designated each year. These Income and rent limits are set annually by the Nevada Housing Division Low Income Housing Tax Credit Program and the HUD Housing Choice Voucher Regulations.

PRIORITY AND PREFERENCE

Below are the following preferences at the site that must be met:

- Tier 1 - Applicant must be a United States Veteran
- Tier 2 - Applicant must be chronically Homeless as defined by HUD and demonstrate supporting documentation.

This is permanent rental housing with no maximum length of stay. Tenant requirements are contained in the El Centro Lease and Rules.

WAITING LIST

The waiting list is managed by Northern Nevada Community Housing. Applicants will be admitted, placed on a waiting list, or rejected. If there are no vacancies, potentially eligible and acceptable applicant will be notified on their number on the waiting list.

Applicants on the waiting list are required to contact the Management Office every month, or whenever they have a change of address or phone number, in order to remain active on the waiting list.



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REJECTION OF APPLICATIONS

Applicants may be rejected for any of the following:

- a. Failure to qualify per HUD regulations.
- b. Do not meet income standards.
- c. Failure to complete the application process, or third-party verifications not returned.
- d. Providing false information and or failure to provide the required information necessary to complete the application process.
- e. Sex offender convictions
- h. Felony convictions within the last three years.
 - Some convictions can be considered with documentation of participation in a rehabilitation program.

OCCUPANCY:

Maximum of 1 person designated for this Single Room Occupancy unit.

Signature of Applicant

Date

